

# Tonga TNC Quarterly Narrative Report – Q1/2017 – Project# 00075481

MINISTRY OF METEOROLOGY, ENERGY, INFORMATION, DISASTER MANAGEMENT, ENVIRONMENT, CLIMATE CHANGE & COMMUNICATIONS  
 General Office: + (676) 28 170 Fax: + (676) 24 861 CEO Direct: + (676) 28 173 E-mail: paulm@mic.gov.to

Outcomes	2017 AWP – Activities	Progress Status
<p><b>Outcome 1:</b> National Circumstances &amp; Gaps, Financial, Technical &amp; Capacity Needs; Other Relevant Information</p>	<p><b>ACTIVITY:</b></p> <ul style="list-style-type: none"> <li>• Review, update and assess financial, technical and capacity needs while undertaking the activities, measures and programmes to implement the Convention and improve the national communication on the continuous basis.</li> <li>• TNA Workshop for TWG &amp; stakeholders and produce TNA Report.</li> <li>• Prepare reports on each element of “other information” – research and systematic observation, education, training and public awareness, capacity building, technology transfer, information and networking.</li> </ul>	<ul style="list-style-type: none"> <li>• The final payment for the National Circumstances Chapter consultancy is yet to be paid out but the Report has been completed.</li> <li>• A local consultant will be contracted to compile the Gaps, Financial, Technical and Capacity Needs Chapter.</li> <li>• Correspondences were made with UNEP DTU Partnership for the TNA Training. Unfortunately the tentative cost from UNEP DTU Partnership was too high and TNC can't cover it from its remaining budget.</li> <li>• The remaining alternatives for the TNA Training are;                         <ol style="list-style-type: none"> <li>i. Discussions was also made on applying to the GCF for funding of a TNA Training for Tonga, through the Readiness and Preparatory Support Program</li> <li>ii. Another alternative would be contacting other Pacific countries who are doing their national communications for a possibility of a regional TNA Workshop.</li> </ol> <p>The preferred alternative is yet to be decided.</p> </li> <li>• Local consultants are yet to be contracted to prepare the following “other information” reports; Technology Transfer; Research &amp; Systematic Observation (RSO); Education, Training and Public Awareness; Capacity Building and Information &amp; Networking.</li> <li>• The plan for a nation-wide climate change awareness campaigns is pending on the ETPA Report and its recommendations, also on awareness programs &amp; materials that are currently prepared and those that will be generated once the other Chapters are finalized. It is envisaged</li> </ul>
<p><b>Outcome 2:</b> Green House Gas Inventory (GHGI)</p>	<p><b>ACTIVITY:</b></p> <ul style="list-style-type: none"> <li>• Climate Change Awareness Programs on GHGI</li> </ul>	<ul style="list-style-type: none"> <li>• The creation of Climate Change awareness materials on GHGI by PMU is In Progress.</li> </ul>

# Tonga TNC Quarterly Narrative Report – Q1/2017 – Project# 00075481

MINISTRY OF METEOROLOGY, ENERGY, INFORMATION, DISASTER MANAGEMENT, ENVIRONMENT, CLIMATE CHANGE & COMMUNICATIONS

General Office: + (676) 28 170 Fax: + (676) 24 861 CEO Direct: + (676) 28 173 E-mail: paulm@mic.gov.to

<p><b>Outcome 3: Mitigation Analysis</b></p>	<p><b>ACTIVITY:</b></p> <ul style="list-style-type: none"> <li>• LEAP Model Training for TWG and stakeholders</li> <li>• Finalize Mitigation Chapter</li> </ul>	<ul style="list-style-type: none"> <li>• PMU will seek further support from the Global Support Program (GSP) for National Communications to help out with the LEAP Model training for Tonga, in terms of funding. Use the USD\$5000 from the Global Support Program (GSP) for National Communications to help out with the TNA Training and Report for Tonga and TNC to cover the rest of the cost.</li> <li>• Correspondences were made with LEAP Developer Mr. Charlie Heaps (of Stockholm Environment Institute) for a LEAP Training for Tonga</li> <li>• Discussions with Mr. Heaps revealed that the TNC's allocated budget for the training and timing is a problem so now await recommendations of other LEAP staff who can conduct the training at a cheaper cost and at the required time (preferably personnel in NZ or Australia)</li> <li>• The LEAP Training is planned for the third week of May (15 – 19) but pending on the costing details.</li> </ul>
<p><b>Outcome 4: Vulnerability &amp; Adaptation Assessments</b></p>	<p><b>ACTIVITY:</b></p> <ul style="list-style-type: none"> <li>• Climate Change Awareness Program on V&amp;A</li> <li>• Identification and development of adaptation options</li> </ul>	<ul style="list-style-type: none"> <li>• A local consultant will be contracted to do the Adaptation Report using the TOR that was approved by UNDP</li> <li>• The TNA training under Outcome 1 will be a good opportunity for this "Identification and development of adaptation options" activity.</li> <li>• The creation of the Climate Change awareness materials on V&amp;A by PMU is In Progress</li> </ul>
<p><b>Outcome 5: Project Management including Monitoring and evaluation</b></p>	<p><b>ACTIVITY:</b></p> <ul style="list-style-type: none"> <li>• Project Management Unit</li> <li>• Quarterly Reports – Narrative and Financials</li> <li>• Asset Statement</li> <li>• Measurement of means of verification for project progress</li> <li>• Monitoring meetings and field visits</li> </ul>	<ul style="list-style-type: none"> <li>• TNC PMU worked closely with the Director of Climate Change on the TNC's application for a no-cost extension. The official extension approval was received on the 11<sup>th</sup> of April 2017 by the PMU.</li> <li>• The Co-ordinator and Project Officer who are now both permanent government staff represented Tonga and the Department of Climate Change to the following events;             <ol style="list-style-type: none"> <li>i. Government/UN Quarterly Programme Oversight meeting on April 13, 2017</li> <li>ii. Joint UNDP &amp; SPREP Mission Team</li> </ol> </li> </ul>

# Tonga TNC Quarterly Narrative Report – Q1/2017 – Project# 00075481



MINISTRY OF METEROLOGY, ENERGY, INFORMATION, DISASTER MANAGEMENT, ENVIRONMENT, CLIMATE CHANGE & COMMUNICATIONS

General Office: + (676) 28 170 Fax: + (676) 24 861 CEO Direct: + (676) 28 173 E-mail: [paulm@mic.gov.to](mailto:paulm@mic.gov.to)

		<p>Meetings in Tonga (23 – 27 Jan 2017) &amp; Community Consultations in Ha’apai (8 – 10 Feb 2017) and Vava’u (11 – 15 Feb 2017) for the development of the GCF Proposal for Ha’apai, Vava’u and Tongatapu Islands. This proposal was finally submitted on April 3, 2017.</p> <p>iii. Meetings with the hired consultant to draft Tonga’s JNAP2.</p>
<p>Planned Work for next quarter – refer to costing in CWP</p>	<p><b>Outcome 1: National Circumstances &amp; Gaps, Financial, Technical &amp; Capacity Needs; Other Relevant Information</b></p> <ul style="list-style-type: none"> <li>- Hire local consultants for the ETPA, Technology Transfer, RSO, Capacity Building and Information &amp; Networking Reports. Complete all reports before end of Q2, 2017. (Budget: \$6000 per consultancy/report)</li> <li>- Hire a consultant to do the Gaps, Financial, Technical &amp; Capacity Needs Consultancy Report (Budget for consultancy: \$7000 TOP)</li> <li>- Conduct a TNA training (Budget: &lt; \$10,000 USD)</li> </ul> <p><b>Outcome 2: GHGI</b></p> <ul style="list-style-type: none"> <li>- Complete the production of the GHGI awareness materials and have them endorsed.</li> </ul> <p><b>Outcome 3: Mitigation Analysis</b></p> <ul style="list-style-type: none"> <li>- Conduct training workshop on the use of LEAP model for development of baselines (Budget: &lt; \$15,000 USD)</li> <li>- Finalize Draft Mitigation Analysis Chapter before submission to UNDP for further review.</li> </ul> <p><b>Outcome 4: V&amp;A</b></p> <ul style="list-style-type: none"> <li>- Hire a local consultant to do the Adaptations Report (Budget: \$7000 TOP) building on the information from the V&amp;A Chapter and the outputs of the TNA Training</li> <li>- Prepare awareness materials on V&amp;A and Adaptations Chapters</li> </ul> <p><b>Outcome 5: PMU</b></p> <ul style="list-style-type: none"> <li>- Complete all tasks on time</li> </ul>	



# Tonga TNC Quarterly Narrative Report – Q1/2017 – Project# 00075481



MINISTRY OF METEOROLOGY, ENERGY, INFORMATION, DISASTER MANAGEMENT, ENVIRONMENT, CLIMATE CHANGE & COMMUNICATIONS

General Office: + (676) 28 170 Fax: + (676) 24 861 CEO Direct: + (676) 28 173 E-mail: paulm@mic.gov.to

## Quarter 1/2017 Financial Summary

Table 1 summarizes the quarterly expenditures under the TNC Project. In addition, these expenses are further detailed in the FACE form as per enclosed herewith.

**Table 1: Quarterly Financial Summary [Jan – Mar 2017]**

<u>Items</u>	<u>Amount (Tongan Pa'anga, TOP\$)</u>
<u>Total Fund Requested from TNC Project</u>	\$ 0
<u>Total Fund Approved and Disbursed from UNDP</u>	\$ 0
<u>Banks fees (ANZ and Westpac Bank of Tonga)</u>	\$ 0 (Bank of the South Pacific)
<u>Total Fund Available</u>	\$ 257.08
<u>Opening balance for Q1 2017</u>	\$ 257.08 (Open Bal. Jan) + \$ 0 (Q1 Funds) = \$ 257.08
<u>Quarterly Expenses</u>	\$96.70
<b>Closing Balance as of 31<sup>st</sup> March 2017</b>	<b>\$ 160.39</b>

Approved by: \_\_\_\_\_

**Mr. Paula Ma'u**

Title: CEO for MEIDECC

Date: 15<sup>th</sup> May 2017

